

File Transfer Protocol

An easy and reliable way to send your graphic files directly to Finline

Overview

Finline Printing Group offers a File Transfer Protocol (FTP) to our clients for submitting graphic files. Often, artwork files are too large for e-mail transmission; FTP is a reliable method to transfer your files directly to a secure folder within our system.

Where to Go

To access the online FTP form, click on the green Upload Files button on our website home page or go directly to: FinlinePrintingGroup.com/FTP.cfm. If you are familiar with our FTP server, you can connect directly at: <ftp://ftp.Fineline.com>

The screenshot shows the 'Upload Your Files' form on the Finline website. It includes a navigation menu at the top with links for HOME, SOLUTIONS, MARKETS SERVED, ABOUT US, CONTACT, and NEWS. The main content area is divided into two columns. The left column contains 'Instructions' for Windows and Mac users, detailing how to prepare files for upload. The right column is the 'Upload Your Files' form, which includes a 'Browse' button for file selection, input fields for 'FTP User Name', 'FTP Password', and 'Your Email', a 'Comments' text area, and a 'Submit File' button. A small 'FTP' icon is visible above the form fields.

FTP Online Form

Logging In

You can secure a user name and password from your Finline representative. If you do not have a user name and password, enter the guest user name 'ftpuser' and guest password 'guest' for temporary access. We will provide you a custom user name and password as soon as possible.

Upload Your Files

Make sure your file(s) are named clearly, identifying the project and who you are. If you have a single file to upload, locate the file within your computer or system using the browse function on the form. For multiple files, condense the files first by doing the following:

- **For Windows:** Select the files you want to upload and send them to a compressed zip folder. Upload the compressed folder using the browse function.
- **For Mac:** Select the files you want to upload by creating an archive. Upload the archive using the browse function.

If these options are not available to you, zip packages are available for download at FinlinePrintingGroup.com/FTP.cfm.

Direct the Attention

Using the drop down menu, select your Client Service Representative. This will notify the individual that your files have been submitted. If you are unsure who to select, contact your Finline representative.

Enter Special Instructions

If you have special instructions to accompany your files, enter them in the comments section. Include your e-mail address so we may contact you if needed.

Follow Up

We recommend that you also email your Finline representative with the project's quote number and a low resolution PDF to clarify the order requirements.

For more information or questions,
contact us at 317.872.4490.

Finline Printing Group is a leading commercial graphics and mailing provider in the Midwest. Finline's customers get the best in purchasing efficiencies and brand quality from our wide range of products and services and state-of-the-art equipment. Our knowledgeable account executives personally handle the details of every project and look for ways to make it better or more efficient. That's why our motto is: *we will not ask for your business until we can help you improve it.*

